

**CMA SPECIALTY DELEGATION**  
**Meeting Minutes**  
**Friday, October 26, 2007**  
**Disneyland Hotel, Anaheim**

Attendees signed in and met with their mini-committees during a working lunch to review the resolutions and suggested delegation positions.

After lunch, Chair Ruth Haskins brought the meeting to order with an overview of how the meeting would transpire over the next four days. She discussed that while guests are welcome at our meetings, some protocols should be followed. Guests of the delegation need to pay for the meals they eat at the meetings, as the budget for meals has been based only on delegates. Also, guests could only address the delegation upon consent by the Chair.

She announced an "at-large" position opening on the Executive Committee. Paul Qaqundah self-nominated himself for the position. He was elected by acclamation.

Treasurer Dale Butler presented a Treasurer's Report. He discussed some of the challenges in the last year including personnel changes. Ms. Smith-Crowley had stepped in as the interim Executive Director for July 1, 2007 through the end of the year.

Dr. Butler discussed the problem that has been encountered during the transition from the former Executive Director where there is no information about the legal structure of the organization. The interim Executive Director, Shannon Smith-Crowley, will be investigating 1) what the current legal status of the organization is and 2) what would be the best structure for the Specialty Delegation. There were questions as to the various pros and cons of the different potential structure (such as a 501(c) 3 versus a (c) 6, and why we are not part of the California Medical Associations. None of those questions could be answered without further information that will be procured.

The organization does have a small reserve fund and while there will be a small operating shortfall in 2007 this should be able to be covered through the reserve without any additional dues assessment. Dr. Butler discussed the proposal to change the fiscal year of the organization to the calendar year, now that the House of Delegates is in the fall instead of the winter/spring. All income and expenses for each House would occur in the same calendar year, and would simplify accounting.

Dr. Susan Sprau expressed concern about potential changes in assessments, and highlighted the need to control costs.

Dr. Ron Hattis said we should consider how the tax status will affect physicians' ability to deduct the expense of the Specialty Delegation.

Dr. Darin Latimore suggested we first finish the budget and pend questions regarding the organizational legal status until we had more information.

A vote was taken to change the timing of the fiscal year to be the same as the calendar year. Also approved was a \$3,000 use of the reserve fund for ongoing operations. The contract increase for the Executive Director to \$900 per month plus \$200 for rent was approved.

The October 14, 2007 Executive Committee meeting minutes were distributed. They were for information only, no vote was needed for approval.

Proposed By-law changes had been circulated to the delegates prior to the meeting. Changes were largely "clean-up" and included needing to be clear regarding the at-large members' terms.

The at-large members are to be the same as any other member of the Executive Committee, except for the CMA Trustees from the delegation. The term will be one year, with term limits of 6 years. By-law changes will be voted on Sunday morning.

New delegates were introduced. They were:

Mynogc Nguyen  
Thomas Huffman  
Diana Hoppe  
Tim Hamill  
Kelly McCue  
Todd Anhalt

A Board of Trustees Report was given by Catherine Moore. She expressed significant concern about the CMA Treasurer's report and the CMA's financial condition. CMA has experienced many foundational personnel changes in the last year, including the change of General Counsel and the closure of the San Francisco office. More changes should be expected in this next year.

Logistics –

Whips for the delegation shall be the mini-committee chairs. Tellers (counting the votes) shall be Dr. Addison and Dr. Hause. (This was later changed to Dr. Haskins, as Speaker of the CMA House asked for Chairs to be the tellers.)

This year the delegation has 48 votes in the House. On Friday 48 delegates were present, so all should be able to vote.

The mini-committees had met and each presented their recommended positions to the delegation. Positions were discussed and agreed upon and noted in the Committee templates.

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On Sunday, October 28, the delegation voted to approve the by-law changes and the proposed budget.